

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
November 18, 2022**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on November 18, 2022

MEMBERS PRESENT

Dr. Hannah Coyt
Amanda Grigsby
Dr. Andrea Brooks
Beverly Martin
Denise Hutchins
Jake Roberts
Matt Grammer

DPL STAFF

Lyndsay Sipple, Board Administrator
Tasha Stewart, Admin Section Supervisor
Kristen Lawson, Commissioner

LEGAL COUNSEL

Sara Janes, OLS

MEMBERS ABSENT

OTHER

Dawn Hinton

CALL TO ORDER

Dr. Coyt called the meeting to order at: 10:00 a.m.

SWEARING IN OF NEW BOARD MEMBER

Ms. Sipple completed the swearing in of new Board member Matt Grammer.

MINUTES

Ms. Grigsby made a motion to accept the October 21, 2022, minutes. Second by Ms. Martin, carried with Mr. Roberts abstaining from the vote.

MONTHLY FINANCIAL REPORT

The Board reviewed the October 2022 financial reports. No action needed.

DPL REPORT

- Ms. Lawson updated the Board that all state emails were updated, and all Board business is sent to these new addresses effective November 15. The Board was informed we would be switching to MS Teams instead of Google drive for documents for extra security. Ms. Lawson also informed the Board the RFP for investigative services was posted and is on the LPC website if anyone needs to share the information. The bids are open for a month and the Board would be updated early 2023 of the result.

NEW BUSINESS

- CCE Presentation – Tammi Lee provided a demo of the outsourcing program offered by CCE and discussed what their service would cover. Upon review of the presentation, the Board

discussed the services and costs. The current proposal is \$300,000 annually and CCE's rate change history is typically a 10% increase. The Board further discussed the difference in costs and what is provided by DPL with a request for documentation showing the breakdown of the current DPL fee. Questions also arose of how CCE would function within the State, as they still must follow the Open Meetings Act. Ms. Lawson updated the Board about the pending restructuring plan within DPL and how this will help the workload of administrative needs. Ms. Stewart also informed the Board that we have a new Board Administrator beginning on December 1 to help Ms. Sipple with LPC, at no extra cost to the Board. The CCE proposal was tabled until January.

- A draft of the revised Ohio Reciprocity Agreement was presented to the Board for review. Ohio plans to present this revised agreement at their January meeting and will follow up with Ms. Sipple once approved.
- KCA Conference – Many sessions were provided, including the KBLPC educational updates and Counseling Compact session, and a lot of good feedback was received. There was an issue that some attendees did not receive a lunch at the luncheon and Ms. Hinton updated the Board that she will be meeting with Crown Plaza about issues and hope to have a better experience next year. Crown Plaza Hotel is one of only a few hotels that can accommodate the size of the conference so she hopes changes can be made for next year. Motion by Ms. Martin to approve reimbursement for travel and lodging to the KCA conference. Second by Ms. Hutchins, carried.
- AASCB Conference – Dr. Brooks and Dr. Coyt will be presenting, and the state is allowed two voting delegates per Matt Grayson. Pre-approval forms were provided to all Board members who would like to attend, and a representative of the Board will need to compose a memo to provide to the fiscal department to have travel reimbursed.
- Counseling compact – Dr. Brooks was nominated as the Vice Chair for the Compact and she updated the Board the Compact will hopefully be in place by Fall 2023, and 30 states have added at this time. No rules have been created yet, but she will update when she has more information.

OLD BUSINESS

Mr. Roberts move to go into closed session. for the Board to enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. Ms. Martin seconded the motion and the board entered closed session at 11:37 a.m.

Ms. Martin made a motion to leave closed session, seconded by Ms. Grigsby at 12:16 p.m. No action was taken during closed session.

Complaints committee made a motion to vacate the previous order of reinstatement denial for J.V., second by Ms. Hutchins, carried

APPLICATIONS COMMITTEE

Dr. Brooks move to go into closed session. for the board to enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss applications. Ms. Martin seconded motion and the board entered closed session at 12:22 p.m.

Ms. Martin made a motion to leave closed session, seconded by Ms. Grigsby at 1:05 p.m. No action was taken during closed session.

Ms. Hutchins made a motion to approve applications, second by Ms. Grigsby. Carried.

Licensed Professional Counselor Associate (LPCA)

The applications committee made a recommendation to approve the following applications for:

Timothy Blackburn, Jeri Cincotta, Donta Colbert, Sharon Conley, Craig Goodwin, Hannah Harmon, Aaron Krick, Edgar Lewis, Stephon Lewis, Danika Lippert, Drew Lucas, Malissa Mahan, Leigha Miller, Austin Moore, Jennifer Murphy, Matthew Plementosh, Ashton Stamper, Emma Uhls, Vatsalya Vatsalya, Jessica Witten

Licensed Professional Clinical Counselor (LPCC)

The applications committee made a recommendation to approve the following LPCC applications:

Kamaria Batiste, Stephanie Carson, Brittany Collins, Rockford Cook, Peter Crespo, Chenelle Duncan, Danielle Forker, Stephanie Gwinn, Kayla Holt, Rebecca Hopkins, Sarah Hughes, Kathleen Hurst, Sherri Jennings, Ashley Keys, Emily Lobenstein, Angela Logston-Flannery, Kennetha Malone, Holli Miller, Karly Mitchell, Jennifer Ormsby, Shawanna Punteney, Olivia Reynolds, Katelyn Rice, Halley Stamm, Lisa Tolliver, Cassandra Unkraut, David Vinson, Courtney Wetzel, Tanesha White

LEGAL COUNSEL

Mr. Roberts move to go into closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss legal actions at 1:05 p.m. Second by Ms. Hutchins, carried.

Ms. Hutchins made a motion to leave closed session at 1:16 p.m. Second by Ms. Grigsby, carried. No action was taken during closed session.

ADMINISTRATIVE HEARINGS

- 2022-KBLPC-00007 – Motion by Ms. Martin to accept the Hearing Officer decision to dismiss. Second by Ms. Hutchins, carried.

COMPLAINTS COMMITTEE

- 2021LPC-00003 Agreed Order – Motion by Ms. Hutchins to accept the Agreed Order. Second by Ms. Grigsby, carried.

The complaints committee made a motion to accept the above recommendations listed in full. Second by Ms. Hutchins, carried.

Continuing Education

Continuing education program request reviews and approved CEs can be found on the Board's website, <http://lpc.ky.gov> under the Continuing Education tab, and then LPC CE list.

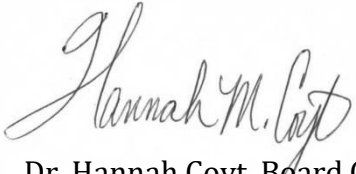
PER DIEM

Ms. Grigsby made a motion to pay per diem for today's meeting, as well as the following dates for attending the KCA Conference: November 9, 10 and 11 for Dr. Coyt, Dr. Brooks, Ms. Grigsby and Ms.

Martin. Also included are the following dates for committee work: November 16 for Dr. Coyt, November 16 and 17 for Ms. Martin, Ms. Hutchins, Dr. Brooks. Second by Ms. Martin, carried.

ADJOURN

Ms. Hutchins mad a motion to adjourn at 1:22 p.m. Second by Mr. Grammer, carried.

A handwritten signature in cursive script that reads "Hannah M. Coyt".

Dr. Hannah Coyt, Board Chair

DRAFT